

# Privacy Notice: Managing Security



## Managing Security Privacy Notice

The Mayflower Primary School is the data controller for the use of personal data in this privacy notice.

### Managing Security

To ensure the school premises are a safe environment for children, school employees, visitors and parents/guardians, for example by the use of Security ID Cards, Visitor registration, Employee and Governor photographic displays.

The types of personal information we need for this purpose include:

- Personal Images (Photographs)
- Name, vehicle registration (Visitor registration)

The purpose of this use of data is for public safety and the prevention of crime, and our legal basis for using the information in this way is a task in the public interest.

The school is the data controller. We may share this information with the Police or other certified investigators.

Our visitor records will be held for seven years.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

### Closed Circuit Television Surveillance (CCTV)

To ensure the school premises are a safe environment for children, school employees, visitors and parents/guardians by using CCTV. The types of personal information we need for this purpose include:

- Personal Images (CCTV)
- Vehicle registration

The purpose of this use of data is for public safety and the prevention of crime, and our legal basis for using the information in this way is a task in the public interest.

Mitie provides the school with the use of their cameras and therefore is the data controller.

Information from footage may be shared with the Police or other certified investigators.

Mitie retains CCTV footage for 30 days before it is overwritten.

The information may be retained for a longer period if imagery is required for evidential purposes. No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

## Contact

If you would like to discuss anything in this privacy notice, please contact: Michelle Firth-Bernard, GDPR Officer – [admin@mayflowerprimary.com](mailto:admin@mayflowerprimary.com) .

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